

Tony Kershaw
Director of Law and Assurance

033 022 22525
E:mail: clare.jones@westsussex.gov.uk
www.westsussex.gov.uk

County Hall
Chichester
West Sussex
PO19 1RQ
Switchboard
Tel no (01243) 777100



27 March 2019

Lionel Barnard
Chairman
Governance Committee

Dear Mr Barnard

**Governance Committee - Urgent Action Procedure:
Corporate Parenting Panel Terms of Reference**

I am writing to seek your agreement to the above matter that requires an urgent decision and I enclose a copy of a report prepared by the Director of Law and Assurance.

The report recommends that the County Council be asked to approve new terms of reference for the Corporate Parenting Panel in order to deliver a more outward-focused Panel and to ensure that the voice of the child is central to all its work.

The urgency of this matter is to ensure that the new terms of reference can be agreed as soon as possible, to ensure the best outcomes for children looked after and care leavers in West Sussex at the earliest possible opportunity. Approval of this urgent decision will enable members to have a full discussion of the proposals at the meeting of the County Council on 5 April 2019.

If you agree with the above recommendation, I should be grateful if you would kindly sign both the endorsed copy of this letter and the endorsement at the end of the report and return them to me.

This decision will be reported to the next meeting of the Committee, be published via the website and through the Members' Information Service in the usual way.

Yours sincerely,

pp Tony Kershaw
Director of Law and Assurance

Agreed

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Chairman Governance Committee

Date 27. Mar 19

Action Authorised

Die. Heskaw

Chief Executive/Director of Law and Assurance

Date.....27-3-2019.....